



TODDINGTON ROVERS FOOTBALL CLUB



Signing on Guidance for App

We have now moved all of our player registration and subscriptions payment process online. We recommend that the parent completing this does so using a mobile phone.

Before you start, please ensure you have the following documents/images available:

1. Proof of Child Age (Passport/Birth Certificate)
2. A passport style photo of your child. (Head & Shoulders)
3. Have bank details to hand

The process of setting up a registration will take approximately 20 minutes. You will need to:

1. Set up an account
2. Register your child/children
3. Set up a Direct Debit Payment

This is a step-by-step instruction of how to successfully navigate the online application.

- open the link
- on the home page scroll and search for your child's team age group. You will find that the team will be listed twice.
- You have a choice to select the discounted **Early Bird** payment of **£145** paid in one go or the full payment of **£165** which can be **paid across 5 equal payments over 5 months**.
- Once you have chosen an option. Select 'Buy for Child' from the drop down. And click 'Add to basket'
- Close the window and then click on the basket symbol on the home page.
- A new 'sign into your account' window will open.
- Select 'Sign Up' to set up a parent account.
- Create an account for yourself (not your child) filling out all required fields, create a password and press 'Register'
- An email will be sent to your address for verification. This may take a few minutes.
- Once received, click on the link in your email.
- Return to the registration portal.
- Sign in with your email address and password.
- Proceed back to the 'checkout' to 'Add a new person' and enter personal details of your child.
- Enter emergency contact details.

- Review all consents and select the toggle button to consent.
- Once completed press 'Next'
- Upload proof of age document (save an image to your phone beforehand to speed up the process)
- Upload Photo of Child from your phone or take one and upload it.
- Click 'Next'
- You will be taken to a direct debit payment window.
- Enter your bank details and set up payment.
- Once this stage is completed. Check your email for two confirmation emails.
 1. Proof of Registration email
 2. Proof of Payment being set up email
- The Direct Debit for either the full amount or the first instalment will go out of your bank within 5 days.

For people registering more than one child.

- Return to account and set up another player by following the same process. Select team and payment process first, then add a new player.

All children from the same family must be set up at the same time for the sibling discounted rate to be applied to the basket.

If you have any difficulties in setting up an account or registration you can contact

Ray Kirby 07956 996338

Gary McEvoy 07968 533950

If you are new to TRFC you may need to set-up a Whole Game System registration too. The Club Secretary will be in contact with you if this is the case, but this won't stop you registering with Toddington Rovers.

Lastly:

1. If you don't register, your child cannot play when the new season starts.

2. The Early Bird prices close on the 31st of August. So please complete as soon as possible to secure the discounted price.

Many thanks for your ongoing support

Toddington Rovers FC